

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
APRIL 9, 2013**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, April 9, 2013, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Project Technician Robert Sunderman for Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on March 25, 2013 and the memorandum from the meeting on the downtown master plan held on April 2, 2013. Thereafter, a **motion** was made by David Prechtel and seconded by Timothy Bell to approve the minutes. Motion carried 3-0.

**CLAIMS**

Board members reviewed the claims from March 8, 2013 to April 4, 2013. Thereafter, a **motion** was made by Mayor Seitz and seconded by Timothy Bell to approve the claims as presented. Motion carried 3-0.

**PROCLAMATION**

Mayor Seitz read a proclamation that salutes the children of military personnel and declares April 15, 2013 as Purple up Day. Everyone is encouraged to wear something purple that day.

### **2013 FARMERS MARKET**

Joseph Huddleston, representing the Greater Downtown Jasper Business Association, asked to use the green area by the oak tree north of the train depot on Saturdays, from May 25 thru October 5, 2013 from 7:30 a.m. to 11:30 a.m. for the Farmers Market. Vendor setup will be prior to 7:30 a.m.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to grant the Farmers Market existence in 2013. Motion carried 3-0.

### **FERDINAND FOLK FEST FONDO**

Kevin Manley, representing DC Multisport, asked permission to use certain City streets on Saturday, September, 21, 2013 for the Ferdinand Folk Fest Fondo. This recreational bike ride will begin at 8:00 a.m. The part of the route that includes City streets is Old Huntingburg Road, Division Road, Clay Street, 2<sup>nd</sup> Street, South Newton Street, Mendel Lane, and Meridian Road. Manley said they will cross US 231 at the Division Road intersection where there is a stop light.

Timothy Bell recommended the workers at the US 231 and Division Road intersection wear a safety vest as well as those working at the South Newton and SR 162 intersection.

A **motion** was made by Timothy Bell and seconded by David Prechtel to adopt the request for the Fondo bike ride as presented. Motion carried 3-0.

### **PATOKA VALLEY AIDS WALK**

Doreen Lechner, representing the Patoka Valley Aids Community Action Group and representing the VUJC Student Activities Group, asked permission to use public property on April 20, 2013 from 9:30 a.m. to 11:00 a.m. for the Patoka Valley Aids Walk. The route begins at the VUJC campus, travels along College Avenue, crosses Meridian Road to Bohnert Park, follows the walking path in Bohnert Park, and returns using the same route. There is also an extended walk on the VUJC and City of Jasper property along the cross country course.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the request for the Patoka Valley Aids Walk on April 20, 2013. Motion carried 3-0.

### **PARKING SPACE FOR BOOK DROP**

Bill Hewitt, representing the Jasper Public Library, asked the Board to designate one parking space on the north side of 11<sup>th</sup> Street between Jackson and Main Streets as a "five minute only book drop" space. Hewitt said the outside book drop was previously located on the east side of the library building but has been relocated to the south side of the building.

Mayor Seitz suggested for an alternative to use the driveway that leads to the drop off site instead of designating a space on the street. Hewitt said a worker parks in that location but that recommendation may be possible. Seitz said the City will check this out and will decide by the next meeting.

## **JASPER CHAMBER OF COMMERCE CONTRACT**

Mayor Seitz presented a contract for services between the City of Jasper and the Jasper Chamber of Commerce for 2013. This is an annual contract for \$4,000.00 that includes membership dues.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the contract with the Jasper Chamber of Commerce for \$4,000.00 from January 1, 2013 to December 31, 2013. Motion carried 3-0.

## **PIPE DEVIATION**

City Engineer Chad Hurm, along with William Aull, said Mr. Aull is building a house in Shiloh Estates and asked permission to deviate from the City's pipe standards and install metal pipe in a ditch instead of the required plastic pipe. The plastic pipe does not come in the size pipe that is needed. Hurm recommended that Aull use aluminized pipe.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to allow Aull to use metal pipe due to the size of the pipe and accept the recommendation of the city engineer to use aluminized pipe. Motion carried 3-0.

## **REPORTS**

City Engineer Chad Hurm gave a report on the storm sewer replacement projects for South Newton and for Hartford Drive.

## **MILL FOUNDATION**

Mayor Seitz asked City Engineer Chad Hurm about the foundation at the City Mill. Hurm said when the new mill was constructed, a corner of the old mill foundation was left but it does not support the new mill. When the water came up, part of a section of the old sandstone wall collapsed. The area is being assessed. Hurm then said when the water goes down he wants someone to look at it and determine what needs to be done. He then requested that upon determination of what needs to be done to repair this area to proceed with the design.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to permit the city engineer to proceed with authorization to contact the proper person to see what needs to be done to repair this area. Motion carried 3-0.

Mayor Seitz said the work on the foundation will delay fixing the mill parking lot because the City does not want heavy equipment on a new lot.

## **COMPUTER UPGRADE QUOTES**

Police Chief J. Michael Bennett presented the following quotes to upgrade computers at the police department. The quote consists of five personal computers, twenty-three license apps, four monitors, five docking stations, and labor to install. The disbursement will come from the Local Police Continuing Education Fund. Bennett said because installation is required, he was unable to obtain a third quote.

Matrix	\$18,250.73
Eck-Mundy	\$13,857.00 includes three hours labor

Bennett recommended accepting the low quote submitted by Eck-Mundy.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the recommendation of the chief to accept the quote from Eck-Mundy for \$13,857.00 with labor not-to-exceed three hours. Motion carried 3-0.

### **QUOTES FOR POLICE VEHICLE EQUIPMENT**

Police Chief J. Michael Bennett presented the following quotes for equipment such as light bars, speakers, etc for the two new police cars.

\$8,950.00	Harmonic Electronics
\$5,111.14	Advanced Radio Communications
No quote	ERS

Bennett recommended accepting the low quote submitted by Advanced Radio Communications.

A **motion** was made by Timothy Bell and seconded by David Prechtel to accept the quote from Advanced Radio Communications for \$5,111.14. Motion carried 3-0.

### **TOKENS**

Assistant Police Chief Nathan Schmitt presented a quote from Interact for twenty tokens at \$75.00 each for a total of \$1,500.00 plus an annual maintenance and support fee for \$270.00. The tokens are needed to access the State's database from the mobile computers to check such things as driver's licenses and prior arrests. Schmitt said in order for the officers to access the database now they must call in.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to approve the expenditure of \$1,770.00 to Interact for authentic tokens. Motion carried 3-0.

### **SURPLUS ITEM**

Project Technician Robert Sunderman asked to declare asset #101466, an upright vacuum cleaner, as surplus and sell it in the City auction.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to permit the street department to sell a vacuum cleaner, asset #101466, at the City auction. Motion carried 3-0.

**ADJOURNMENT.** There being no further business to come before the board, a **motion** was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:51 a.m.

The minutes were hereby approved \_\_\_\_ with   X   without corrections or clarification this 23<sup>rd</sup> day of April, 2013.

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**Mayor Terry Seitz**  
**Presiding Officer**

**Attest:**

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**Juanita S. Boehm, Clerk-Treasurer**